

Chamberlin Free Public Library  
Board of Trustees Meeting, May 27, 2020

Present were Deb Spratt, Paula Miller, Adam Mueller, Judy Wilkins, Diane Steele, and Charles Brault.

We can't meet in person because of the Covid-19 virus, so we had our first ZOOM meeting.

Minutes from our February meeting were read aloud and approved.

Charlie said we are doing fine as far as finances, but when the library gets back to regular business, we will have to spend money to catch up on media. He figures about \$300 to \$400 which will be taken out of Special Account.

We will find out at our next meeting what the online circulation number will be for the past couple of months.

Courtney is expecting a baby in November. Congratulations! She will continue to work her normal hours and needs to take off 2 weeks before baby is due. Someone will need to take over her cleaning chores. Charlie said he could do it.

Emergency Management gave us a cleaning solution. It is very strong and not recommended for use by a woman. We do have some wipes and cleaning spray, but will need more. Tara said we can give the receipts to town hall by June 1<sup>st</sup>, and get reimbursed. We need masks and sanitizer. Deb mentioned one could be 70% alcohol in a gallon size at Job Lot then mix with water and spray. Charlie is going to look into that.

Charlie said he came in and upgraded the software.

Library did get a grant for the summer reading program. Courtney and Diane have been working on a virtual aspect to the program to work along with a phased opening.

An outdoor drive through opening will begin Tuesday, June 9<sup>th</sup>. Hours will be M-T-T-F 10-4, and Wed. 4-7 to begin with. Brochures will be available. Only two people working in the library at a time, one out back and one at the front. Re-turned books will be held for a week before going back into circulation.

Paula was nominated for chair person and Judy for secretary. Accepted and approved.

Meeting adjourned  
Paula Miller, Secretary